



BEAULIEU RIVER

BUCKLER'S HARD YACHT HARBOUR

JOB DESCRIPTION

JOB TITLE:	CLEANER
REPORTING TO:	Harbour Master & Manager at Buckler's Hard Maritime Museum
LOCATION:	Beaulieu River - Buckler's Hard Yacht Harbour Buckler's Hard Maritime Museum
HOURS OF WORK:	The hours will include mornings, evenings and weekends. Initially the rotas will be: Morning rota: 8.00am – 1.00pm Evening rota: 8.30pm – 10.30pm

MAIN DUTIES

The main purpose of the job is to provide and maintain a safe and clean environment. The role involves cleaning a variety of areas; primarily the shower and facility building at the Marina at Buckler's Hard Yacht Harbour and Buckler's Hard Maritime Museum but on occasions may include the Complex and Offices at our busy visitor attraction.

The key role would be to maintain the cleanliness of areas of responsibility to the highest standard, presenting a superbly clean and tidy site.

This would include:

- Cleaning the shower and facility building at the Marina
- Cleaning the facilities at Buckler's Hard Maritime Village
- Cleaning the Maritime Museum
- Cleaning the glass and mirrors
- Removing cobwebs
- Sweeping and mopping floor surfaces
- Cleaning areas as assigned
- Ensure that areas are odour free
- Report anything in need of repair or replacement to the appropriate person
- Keep your cleaning area and space clean and tidy at all time and your cleaning materials safely stored
- Be familiar with the required care standards regulations governing your job
- Maintain polite and good communication with your colleagues and visitors at all time
- Be prepared to receive and undertake further training as required by the organisation
- Litter picking