



## **BEAULIEU RIVER**

**BUCKLER'S HARD YACHT HARBOUR**

### **JOB DESCRIPTION**

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| <b>JOB TITLE:</b>     | <b>SEASONAL PART-TIME WEEKEND CLEANER</b>   |
| <b>REPORTING TO:</b>  | <b>Harbour Master</b>   |
| <b>LOCATION:</b>      | <b>Beaulieu River - Buckler's Hard Yacht Harbour</b>  |
| <b>HOURS OF WORK:</b> | <b>The hours will include mornings, evenings<br/>Initially the rotas will be Saturday and Sunday:<br/>Morning rota: 10.00am – 1.00pm<br/>Evening rota: 7.30pm – 10.30pm<br/>The season is 01.04.19 – 31.10.19</b> |

### **MAIN DUTIES**

The main purpose of the job is to provide and maintain a safe and clean environment. The role involves cleaning a variety of areas; primarily the shower and facility building at the Marina at Buckler's Hard Yacht Harbour but on occasions may include Buckler's Hard Maritime Museum and the Complex and Offices at our busy visitor attraction.

The key role would be to maintain the cleanliness of areas of responsibility to the highest standard, presenting a superbly clean and tidy site.

This would include:

- Cleaning the shower and facility building at the Marina
- Cleaning the glass and mirrors
- Removing cobwebs
- Sweeping and mopping floor surfaces
- Cleaning areas as assigned
- Ensure that areas are odour free
- Report anything in need of repair or replacement to the appropriate person
- Keep your cleaning area and space clean and tidy at all time and your cleaning materials safely stored
- Be familiar with the required care standards regulations governing your job
- Maintain polite and good communication with your colleagues and visitors at all time
- Be prepared to receive and undertake further training as required by the organisation
- Litter picking