



BEAULIEU RIVER

BUCKLER'S HARD YACHT HARBOUR

JOB DESCRIPTION

Job Title:	Boatyard Supervisor
Employer:	Beaulieu Enterprises Ltd
Reporting to:	Deputy Harbour Master
Salary:	£29,000 - £32,000 per annum dependent upon experience

Overall:

To be responsible for the day to day lifting, launching and storage of all vessels within the Buckler's Hard Yacht Harbour. You will be the primary hoist operator, ensure all lifting equipment, plant and machinery are maintained to the highest standards and inspections are undertaken as per company policy and regulatory

To maximise the efficiency of the boatyard assets in terms of generating activity and financial return, along with providing an excellent customer service at all times.

To lead a small team and instil confidence in staff to deliver exceptional service and meet common goals and objectives.

Key Duties:

- To be the primary operator of boat hoist, telehandler and boat mover.
- To manage the lifting/washing, blocking off, cross-bracing and launching of boats in a controlled, safe and considered manner.
- Responsible for all lifting equipment, plant and machinery inspections and record in compliance with company policy and regulatory requirements.
- To liaise with office staff and create a boat lifting system that reflects the capacity and capabilities of the team and boat lifting assets, to ensure maximum efficiency of the boatyard.
- Ensure all works undertaken within the boatyard are accurately recorded and administered to recover all revenues owed.
- To plan the positioning of boats within the yard to allow maximum capacity and least amount of disruption to customer.
- To make accurate records of all boat lifting operations and ensure that communications regarding boat lifting operations are cascaded through the team to ensure that the customer is informed upon completion of each key boat lifting task.
- To prepare for all boat lifting operations prior to the day of lift, highlighting any potential issues that may arise to the Deputy Harbour Master.

- Ensure all vessels comply with boat lifting regulations by undertaking final pre-lift checks prior to boat lifting operations.
- To carry out the un-stepping and re-stepping of boat masts as and when required.
- Issue and monitor the use of full Personal Protective Equipment for all boatyard operatives.
- Ensure all boats stored ashore are checked regularly especially when extreme weather is forecast.
- To make sure all cradles, blocks, shores and wedges are stored in their respective areas.
- To supervise the other Boatyard Operatives in their duties.
- Collect and return boats from berths as and when required, ensuring they are berthed as per the customer's instructions.
- To maintain the yard in a clean and tidy condition and carry out regular inspections of all areas including parking of cars in designated parking bay
- To notify the Deputy Harbour Master of any incidents, maintenance requirements as and when required.
- To ensure all persons operating within the yard are adhering to company Health and Safety policies and procedures.
- To undertake any other duties as required by the Harbour Master or Deputy Harbour Master.

Person specification:

Essential

- Certification in plant and equipment, equivalent to NPORS for boat hoist, boat mover, telehandler, forklift truck, banksman/slinger.
- Minimum 5 years' experience working within a boatyard environment including experience of managing a lift and storage plan.
- An understanding of boating, with an appreciation of the range of recreational vessel types and associated customer needs. To include construction materials and methods of build.
- Experience in securing vessels ashore using a range of methods, cradles, timber shoring, blocking and motorboat stands.
- Possess accurate communication skills both verbally and written and in a timely manner.
- Good general IT understanding and ability.
- Understanding of Marina Regulations and Regulatory Policies.
- RYA Level 2 Powerboat Certification.
- A Full UK Driving Licence.
- Ability to work outdoors in all weather conditions and have strong manual handling skills to lift and move heavy items as required in a boatyard setting.
- Able to swim.

Desirable

Experience in supervising staff

A flexible approach towards working times is required.

You may be required to work additional hours during peak busy periods or special events and be on call in times of an emergency or bad weather.